

# Bylaws of the King County Democratic Central Committee

## Adopted: 9/25/07, Revised 02/24/09

Proposal in Red – 12/30/2009 – 10:00 pm

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### ***Preamble***

We, the Democrats of King County, Washington are committed to the principles of the Democratic Party and the Constitution of the United States of America. We work together to promote a representative party open to everyone who supports its principles. We support public officials, candidates, issues and policies that protect individuals' rights, civil liberties, our environment, and social and economic justice for all. We encourage participation by the citizens of King County in all levels of their government. We seek their support by providing information regarding the ideals, goals, and operations of the Democratic Party and its endorsed candidates and issues.

### ***Article I: Name and Description***

The name of this organization is the King County Democratic Central Committee (KCDCC); KCDCC is comprised of the total number of Precinct Committee Officers (PCOs) in King County.

References to Executive Board relate to the KCDCC Officers, District Chairs/Vice Chairs, District Male and Female Delegates/Alternates, and all Democratic organizations representatives chartered by the Washington State Democratic Central Committee (WSDCC), including the WSDCC Chair and Democratic National Committee (DNC) Reps that reside in King County.

Leadership Council refers to the group made up of KCDCC Officers and District Chairs.

### ***Article II: Policy and Purpose***

#### **Section 2.1: Authority**

This organization is a county central committee of the Democratic Party that operates under the authority of the National, State, and County Democratic Party charters and bylaws as well as the laws of the State of Washington (RCW 29A.80.010 – 011; RCW 29A.80.030).

#### **Section 2.2: Policy**

It is the policy of the KCDCC to contribute to the growth, development, and influence of the Democratic Party. To this end, these Bylaws and Rules of the KCDCC are adopted in a spirit of ensuring maximum participation and equal representation in the democratic process and equal and equitable treatment of all individuals regardless of sex, race, age, religion, creed, sexual orientation, marital, parental or economic status, physical disability, or ethnic or national origin.

#### **Section 2.3: Support**

The KCDCC supports and promotes the platforms of the National, State, and King County Democratic Party. The KCDCC supports and promotes Democratic and non-partisan candidates who, as demonstrated by their individual records, statements, and reputations, stand in general agreement with these platforms and who have been endorsed by the KCDCC.

#### **Section 2.4: Functions**

The KCDCC performs functions as set out by statute and delegated by the Washington State Democratic Party. These functions include, but are not limited to:

- Nominating Democratic candidates to fill vacancies in elected county positions and in legislative positions for those districts located within King County (RCW 29A.28.011);
- Nominating a candidate to run in an election for which no Democrat has filed or appointing a replacement candidate in case of the death or disqualification of the Democratic candidate, for positions voted on solely by voters in King County (RCW29A.28.011 and RCW 29A.28.021);

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- Endorsing candidates and issuing resolutions affecting the interests of Democrats in King County;
- Reorganizing the Legislative District Democratic Organizations and coordinating activities and encouraging cooperation among them; and
- Raising funds for the promotion of endorsed Democratic Party issues and candidates.

### ***Article III: KCDCC Membership***

#### **Section 3.1: Voting Members**

The elected and appointed Democratic Precinct Committee Officers (PCOs) who represent precincts within King County constitute the voting members of the KCDCC (RCW 29A.80.030; see also Article IV, Section 4.1).

#### **Section 3.2: Non-voting Members**

Non-voting members of the KCDCC shall include:

- Democratic public officeholders representing residents of King County.
- Officers of the Democratic National, State, Congressional District, County and Legislative District Organizations.
- All of those who offer financial or organizational support and agree to have their names published, and who support the principles of the KCDCC, the Democratic National Committee (DNC), and the Washington State Democratic Central Committee (WSDCC) charters.

#### **Section 3.3: Financial Support**

The KCDCC Executive Board establishes dues, but no level of financial support shall ever be used to restrict or limit participation in the KCDCC. Voting members shall be encouraged, but not required, to support the KCDCC financially.

### ***Article IV: Precinct Committee Officers (PCOs)***

#### **Section 4.1: Elected, Appointed and Acting PCOs**

- Each PCO must reside and be lawfully registered to vote in their assigned precinct to have full voting rights in their Legislative District Organization (RCW 29A.80.041). PCOs are elected on the primary election ballot in even-numbered years; the names of all candidates must appear under the proper party and office designations on the ballot, and the candidate receiving the highest number of votes shall be declared elected. To be declared elected, a candidate for PCO must receive at least ten percent (10%) of the number of votes cast for the Democratic candidate receiving the greatest number of votes in the precinct. The PCO term of office is two years, commencing on the first day of December following the primary (RCW 29A.80.051).
- Precincts without an elected PCO may be served by a qualified precinct resident appointed as PCO by the County Chair except that no appointments to vacant precincts shall be made in the period between certification of the General Election in an even numbered year and the Legislative District reorganization meeting (RCW 29A.80). Appointed PCOs shall have all the rights and obligations of duly elected PCOs.
- A person who is a resident of the Legislative District may be appointed by the County Chair as an Acting PCO for a precinct in which they do not reside. Acting PCOs may function under the bylaws of the Legislative District only in the absence of a resident PCO and do not have legal standing under state law. Appointment of a qualified resident of the precinct as an Appointed PCO supersedes an Acting PCO.

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### **Section 4.2: PCO Vacancy**

Vacancies in PCO positions occur for a number of reasons (e.g., moving out of precinct/district, resignation, etc.). Each legislative district is responsible for filling as many PCO positions as possible and finding replacement for resigning PCOs for approval at legislative district meetings.

### **Section 4.3: PCO Applications**

All applications for Appointed and Acting PCOs shall be signed by at least ten (10) registered voters in the precinct which they propose to represent, or ten percent (10%) of the registered voters in the precinct, whichever is less. **(Legislative District Organizations may waive these signature requirements pursuant to their bylaws or rules.)** Applications submitted prior to or at a regular Legislative District meeting shall be acted on at that meeting. When more than one application for the same PCO position is submitted at any Legislative District meeting, an election for the contested PCO position shall be voted on at that meeting by the Legislative District's PCOs.

The legislative district-approved, PCO application(s) are to be sent on a monthly basis to KCDCC via mail, email attachment, FAX, or delivered at meetings for KCDCC Chair signature. Application(s) are to be signed by the District Chair and the KCDCC Chair. New PCO(s) information will be entered into official PCO online listing, updated listing posted at KCDCC website, and copy filed at KCDCC office. KCDCC maintains the official listing of all PCOs within King County.

## **Article V: Officers and Their Duties**

### **Section 5.1: Officers**

The elected officers of the KCDCC shall be the County Chair, First Vice-Chair, Second Vice-Chair, Third Vice-Chair, Fourth Vice-Chair, Treasurer, Secretary, State Committeeman and State Committeewoman. No more than two Vice-Chairs may be the same sex as the County Chair.

All KCDCC Officers shall attend and participate in all meetings. If an officer has unexcused absences at three consecutive meetings (Leadership Council and Executive Board - regularly-scheduled, monthly meetings), the KCDCC Chair shall bring the issue before the Leadership Council for discussion and action to be taken to the Executive Board. A simple-majority vote will be taken to forward motion to the next monthly Executive Board meeting. Ten-Day notice is required.

### **Section 5.2: Term of Office**

Officers shall be elected for two-year terms by the elected PCOs at the King County reorganization meeting to take place following even-year elections.

### **Section 5.3: Filling of Vacancies**

In the event of a vacancy in the office of the Chair, a new Chair shall be elected by the elected and appointed PCOs at a special meeting of the KCDCC called by the First Vice-Chair within thirty (30) days of the vacancy being announced. In the event of a vacancy in an office other than Chair, the office may be filled by the Executive Board (see Article VII) following the announcement of the vacancy at a regular Executive Board meeting provided that written notice <sup>1</sup> of the proposed election at the next regular meeting has been sent to voting Executive Board members at least ten (10) days in advance of the meeting.

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### **Section 5.4: Duties of the Chair**

The Chair shall:

- Be the Chief Executive Officer of the KCDCC and preside at all meetings of the KCDCC, the Executive Board (see Article VII), and the Leadership Council (see Article VIII).
- Be charged with the responsibility of implementing the policies of the KCDCC and the Executive Board.
- Provide call and proposed agenda for all meetings of the KCDCC and its Executive Board, including the call and proposed agenda and operating rules for the county reorganization meeting following the election in even-numbered years (see Article VI, Section 6.1), and for the call and proposed agenda and operating rules for the Legislative District reorganization meetings following the KCDCC reorganization meeting (see Article IX, Section 9.7). **Requirement: Ten-Day Notice.**
- Appoint a Parliamentarian, Sergeant-at-Arms, and such other individuals as may be necessary for the efficient and fair conduct of meetings.
- Hire and terminate KCDCC office staff within budget limitations.
- Be the sole authorized spokesperson for the Democratic Party of King County. **No documentation will be published or provided outside of the organization without approval of the KCDCC Chair.**
- Be an ex-officio voting member of all committees of the KCDCC and its Executive Board.
- Perform such other duties as the KCDCC or its Executive Board shall assign.

### **Section 5.5: Duties of the Vice-Chairs**

The Vice-chairs shall:

- Chair a Standing Committee as assigned by the Chair.
- Perform the duties of the Chair in the absence of the Chair and succeed to the position of Chair in the order of First Vice-Chair, Second Vice-Chair, Third Vice-Chair, and Fourth Vice-Chair.
- In the event the position of the Chair is permanently vacated for any reason, the First Vice-Chair shall call a special meeting of the KCDCC for the purpose of electing a Chair within 30 days of the vacancy being announced.
- Perform such other duties as the KCDCC, its Executive Board, or Chair assigns.

### **Section 5.6: Duties of the Secretary**

The Secretary shall:

- Prepare the minutes of all meetings of the KCDCC and KCDCC Executive Board and County conventions.
- Maintain attendance records of all KCDCC and KCDCC Executive Board meetings and County conventions.
- Keep all records of the KCDCC and maintain a record of its operating rules and those adopted by its Executive Board.
- Perform such other duties as the KCDCC, its Executive Board, or Chair assigns.

### **Section 5.7: Duties of the Treasurer**

The Treasurer shall:

- Maintain the financial records of the KCDCC and its committees.
- Be responsible for the accurate and timely filing of reports required by public disclosure or taxing authorities.
- Oversee the assets of the KCDCC and maintain an inventory of all KCDCC property.

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- Supervise the deposit and disbursement of funds of the KCDCC pursuant to state law and Public Disclosure Commission regulations, the bylaws, adopted budget and operating rules established by KCDCC and its Executive Board.
- Prepare and distribute a written financial report to the Executive Board at each of its meetings and to the KCDCC at its reorganization meeting.
- Serve as Vice-Chair of the Finance Committee.
- Perform such other duties as the KCDCC, its Executive Board, or Chair assigns.

### **Section 5.8: Duties of the State Committeeman and State Committeewoman**

The State Committeeman and State Committeewoman shall:

- Represent King County on the Washington State Democratic Central Committee (WSDCC).
- Report to the Executive Board on WSDCC actions.
- Perform such other duties as the KCDCC, its Executive Board or Chair assigns.

### **Section 5.9: Removal of Officers**

On written request of twenty percent (20%) of the elected and appointed (PCOs), or by sixty percent (60%) of the KCDCC Executive Board, a special meeting of the KCDCC may be called for the purpose of removing any officer. An officer may be removed by two-thirds (2/3) of the elected PCOs present and voting, provided that thirty (30) days notice<sup>1</sup> of the meeting and a statement of grounds for removal has been sent to those eligible to vote and to the officer whose removal is sought. A rebuttal to the grounds for removal shall be included with the notice, if the officer chooses to respond. A quorum for a meeting to remove an officer shall be forty percent (40%) of the elected PCOs.

### **Section 5.10: Compensation and Reimbursement**

Officers or employees of the KCDCC may be compensated and reimbursed for expenses in such amount and manner as determined by the KCDCC or its Executive Board. No officer or employee shall receive compensation or reimbursement without prior written authorization by the KCDCC or its Executive Board. An approved budget line item is sufficient authorization.

### **Section 5.11: Financial Authority**

The KCDCC or its Executive Board may vest financial authority in the KCDCC officers or employees in accordance with adopted programs and budget. In the event of unforeseen financial needs, the Leadership Council may act between meetings to authorize additional funds not to exceed limits set by the Finance Committee and subject to ratification by KCDCC or the Executive Board at its next regular meeting.

## **Article VI: Special KCDCC Meetings**

### **Section 6.1: Reorganization Meeting**

The KCDCC shall meet for its reorganization meeting following the general election held in even-numbered years, subsequent to the certification of PCOs by the county and no later than the second Saturday of the following January (RCW 29A.80.030). Rules for the reorganization meeting shall be drafted by the Chair and adopted by the Executive Board of the retiring KCDCC. Notice<sup>1</sup> of the time, place and rules for the meeting shall be sent to each PCO at least ten (10) days in advance of the meeting.

### **Section 6.2: Other Special KCDCC Meetings**

Calling Special KCDCC Meetings: The KCDCC shall be convened upon the call of the County Chair or the First Vice-Chair or upon written petition to the County Chair of twenty percent (20%) of the elected and appointed PCOs.

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### **Section 6.3: Notice and Quorum**

The quorum for special meetings of the KCDCC called for the purpose of replacing the Chair, recommending appointments to vacant public offices or other matters of special interest to the membership shall be thirty percent (30%) of elected and appointed PCOs. Notices for such meetings shall include a written agenda of the expected business to be transacted and be mailed by First Class Mail at least ten (10) days in advance of the meeting. Special meetings called for other purposes, such as training or informational meetings, shall have no quorum; and notice <sup>1</sup> may be sent by the service deemed most suitable and timely.

### **Article VII: KCDCC Executive Board**

#### **Section 7.1: Purpose and Powers of the Executive Board**

The Executive Board is the administrative body for the KCDCC and acts on behalf of the KCDCC between its biennial reorganization meetings. The Executive Board shall have all powers and carry out all duties delegated to it by the Washington State statutes, the KCDCC, and charters and bylaws of the National, State, and County Democratic Parties.

#### **Section 7.2: Executive Board Membership**

1. Voting Members: The Executive Board shall consist of the following voting members:
2. The elected officers of the KCDCC as enumerated in Article V, who serve as officers of the Executive Board.
3. The Chair and two Delegates (one man and one woman) elected by the duly-elected PCOs from each of the Legislative Districts within King County except the 1st, 31st, and 39th Districts, known as "split Districts."
4. The two Delegates (one man and one woman) elected by the duly elected PCOs residing in the King County precincts of each of the "split Districts." When the District Chair is a resident of King County, she or he shall serve in place of a Legislative District Delegate of the same sex.
5. Three Delegates representing the King County Young Democrats, to include at least one member of each sex, as follows: the Chair of the King County Young Democrats, the King County Representative to the Washington State Young Democrats, and one additional Delegate selected by the King County Young Democrats.
6. A representative of any King County Democratic club that is chartered by the Washington State Democratic Central Committee and requests recognition by the KCDCC Executive Board.
7. Democratic National Committee members elected by the Washington State Democratic Central Committee and residing in King County.
8. The Chair of each committee not chaired by an elected KCDCC Vice-Chair.
9. The Alternate Delegates (one man and one woman) elected from each of the Legislative Districts serving in the absence of his/her District's Delegate/s.
10. The First Vice-Chair elected from each of the Legislative Districts, serving in the absence of his/her Legislative District Chair or in the absence of one of the Alternate Delegates.
11. Non-voting Members: The following are ex-officio members with voice, but not vote: The State Committeeman and Committeewoman elected by each Legislative District and residing in King County.
12. Proxies: There are no proxies at KCDCC meetings. Each legislative district elects a chair, first vice chair, KCDCC male delegate and alternate, female delegate and alternate. If none of the above district representatives are present, the KCDCC Chair may select a member of that district who is in attendance to be credentialed.

#### **Section 7.3: Executive Board Meetings**

The Executive Board shall meet at least every two (2) months. A quorum shall consist of twenty-five (25) voting members. The County Chair shall give notice of all Executive Board meetings to all voting members of the Executive Board. This notice <sup>1</sup> shall include a written

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agenda of the expected business to be transacted and shall be sent at least ten (10) days in advance of the subject meeting. It shall be the responsibility of voting members to notify their alternates if they are unable to attend a meeting.

### ***Article VIII: Leadership Council***

#### **Section 8.1: Council Members**

The County Chair shall chair the Leadership Council, and its members shall be the elected officers of KCDCC as enumerated in Article V, plus the Chairs of the Standing Committees, the Chairs of King County Legislative District Organizations, and representatives of the organizations chartered by the Washington State Democrats including the Democratic National Committee (DNC) members who reside in King County. These also include the Young Democrats of King County, the Stonewall Democrats, the Women's Federation, and the Disabilities Caucus plus the Washington State Democratic Chair.

#### **Section 8.2: Council Duties**

The Leadership Council shall meet at the call of the Chair between regular meetings of the Executive Board to advise the Chair and to perform such functions as the Executive Board may assign or delegate to it from time to time.

#### **Section 8.3: Council Limitations**

The Leadership Council is not empowered to act upon its own initiative in any matter whatsoever beyond making recommendations to the Chair and to the Executive Board unless the Executive Board expressly directs it to do so for a specific purpose.

### ***Article IX: Committees***

#### **Section 9.1: Standing Committees**

Except as otherwise noted below, the County Chair shall appoint the chairs and members of the following Standing Committees:

- Communication and Membership Recruitment and Retention
  - PCO Coordinators Subcommittee
- Bylaws, Platform and Resolutions
- Finance and Development
- Elections
- Candidate Recruitment
- Endorsement
- Legislative Action Committee
- Multicultural Networking Team
- Training

#### **Section 9.2: Other Committees**

The County Chair, the KCDCC, or its Executive Board may establish additional committees to carry out such duties and have such powers as the Chair, KCDCC, or its Executive Board may establish. Unless otherwise specified, the Chair shall appoint the chair and members of the committees.

#### **Section 9.3: Finance and Development Committee**

In addition to the committee chair and members appointed by the County Chair, the Treasurer of the KCDCC serves as Vice-Chair of this committee.

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### Duties:

- Propose a budget for each calendar year and submit this budget to the Executive Board for approval at its January meeting.
- Propose policies and procedures to the Executive Board to govern the KCDCC fiscal operations.
- Oversee the fiscal operations of the KCDCC.
- Provide for a written audit report or independent review each year, either by a Certified Public Accountant (CPA) or by a committee that conducts an examination of the KCDCC financial records. The Finance Committee shall be responsible for presenting this report to the Executive Board and for overseeing the implementation of recommendations.
- Propose methods of raising funds for the KCDCC and, with the approval of the Executive Board, implement and coordinate fundraising plans.
- Develop short and long-term strategies for meeting the financial obligations of the KCDCC.

### **Section 9.4: Elections Committee**

In addition to the committee chair and members appointed by the County Chair, the legislative district poll worker coordinator/s shall also be members of this committee. The Chair of the Elections Committee shall serve as the Chief Election Observer.

### Duties:

- Monitor the King County Records and Elections Division and recommend policies that will increase citizen participation in elections and improve the efficiency of elections as they are conducted. The Committee shall be responsible for supervising the recruitment of Democratic Party election board workers and observers.
- Develop strategies for voter identification, registration, and education.

### **Section 9.5: Communications and Membership Recruitment/Retention**

### Duties:

- Develop and implement strategies to recruit, retain and train PCOs in cooperation with Legislative Districts. Subcommittee for Legislative District – PCO Coordinators has been formed to better serve our political community and may be reformed after each re-organization of the County Party.
- Evaluate communications with the surrounding community and recommend policies and procedures to improve community outreach and communication.
- Evaluate communications with members and recommend policies and procedures to improve membership outreach and communication.
- Provide KCDCC Chair with reports of use and effectiveness of the KCDCC database, website, newsletter and other communication tools and make recommendations to the Executive Board regarding their improvement.

### **Section 9.6: Bylaws, Platform, and Resolutions Committee**

### Duties:

- Review and recommend revisions to the KCDCC bylaws and platform to be approved by the KCDCC or by its Executive Board.
- Review, revise and make recommendations for action on resolutions submitted by Legislative District chairs, prior to the presentation of these resolutions to the KCDCC or its Executive Board. (See Article XI: Resolutions.)
- Prepare proposed Legislative District reorganization rules.

### **Section 9.7: Affirmative Action Representation**

During even-numbered years, the KCDCC Chair will appoint a representative to the State Party Affirmative Action Committee; this is an ad hoc committee, not to be confused with the Standing Affirmative Action Committee at the State Party level.

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### **Section 9.8: Candidate Recruitment Committee**

Duties:

- Review list of elective offices that will be on primary ballot in January of each year; determine where there are candidates needed. Propose plan and procedure to Leadership Council for candidate recruitment.
- Reach out to potential candidates working in concert with the WSDCC and the Legislative District leadership in King County
- Working with the Leadership Council, approach and help train new candidates to fill all available positions for Democrats on the primary and general election ballots.

### **Section 9.9: Endorsements Committee**

Duties: Formulate endorsement procedures (see also Section 10.2), process, and questionnaires.

### **Section 9.10: Legislative Action Committee**

The County Chair shall appoint the committee chair. Additional voting members of the LAC shall include the Legislative District Chairs or their designees, and two additional representatives of each Legislative District, appointed or elected by their Legislative Districts or, in the absence of such action, appointed by the County Chair. All KCDCC members are welcome to participate in committee activities.

Duties:

- Review legislation and/or governmental policy matters brought before the committee. This may involve legislation or policy at the local, municipal, county, state, or national level.
- Teach LAC members and the wider KCDCC membership effective methods for proposing, writing, considering, tracking, and affecting legislation.
- Recommend a KCDCC position on issues chosen by the committee for action, always working in compliance with the most recent KCDCC platform.
- Review resolutions related to the committee's legislative agenda, and vote on whether to recommend passage of such resolutions by the KCDCC Executive Board.
- Communicate, advocate, and otherwise make known KCDCC positions on endorsed legislation, policy, budget, or resolutions.

### **Section 9.11: Multicultural Networking Team**

Duties:

- Reach out into the many, varied communities in King County to identify and register new Democrats so that KCDCC builds a base for the next election cycle and beyond.
- Develop a relationship with community leaders and participate in each others' special events and work together on issues.

### **Section 9.12: Training Committee**

Duties:

- Design and develop new courseware for PCOs, Chairs, members, and new candidates.
- Provide and maintain courseware on an ongoing basis, and provide class materials online.

## ***Article X: Endorsements and Financial Contributions***

### **Section 10.1: Endorsement Authority**

The KCDCC Endorsement Committee shall interview and make recommendations to the Leadership Council. Motion will be made to bring the proposed endorsements to the next KCDCC Executive Board meeting for review and voting.

### **Section 10.2: Endorsement Procedures**

The Endorsements Committee shall draft endorsement procedures which shall be followed. These procedures shall be approved by a majority of Executive Board members present and voting at least three (3) months prior to the election. Members shall be notified 1 at least ten (10) days in advance of the meeting at which these procedures are to be considered.

### **Section 10.3: Financial and In-kind Contributions**

KCDCC may give financial support to candidates, propositions, and ballot issues only if the Executive Board has endorsed the candidate or issue. Decisions regarding amounts of financial support to be given to any candidate or issue shall be determined by a majority vote of the Executive Board.

If more than one candidate is endorsed by the Executive Board for a given position, all support, whether financial or in-kind that may be given by the Executive Board for that position, must be evenly distributed among all candidates endorsed for that position.

## ***Article XI: Resolutions***

The Resolutions Committee shall draft revised standing rules for processing resolutions which shall be followed by the Executive Board. These standing rules shall be approved by a majority of Executive Board members present and voting at the first meeting after the re-organization of the KCDCC. Members shall be notified 1 at least ten (10) days in advance of the meeting at which these standing rules are to be considered.

Current standing rules are available at the KCDCC website, [www.kcdems.org](http://www.kcdems.org) under “**About**” on the left navigational bar.

## ***Article XII: Legislative District Organizations***

### **Section 12.1: Organization**

- Following reorganization of the KCDCC, the County Chair shall call a meeting of all duly elected PCOs of each Legislative District for the purpose of organizing the District. In the case of newly created districts, a meeting of elected and appointed PCOs shall be called by the County Chair within sixty (60) days of creation of said district. The Legislative District Organization shall function continuously until the next reorganization meeting.
- Reorganization rules shall be prepared by the Bylaws, Platform, and Resolutions Committee and ratified by a majority vote of the Executive Board.

### **Section 12.2: Bylaws**

Each Legislative District Organization shall adopt bylaws not later than its first meeting after the reorganization meeting. Such bylaws shall not conflict with the KCDCC bylaws.

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### **Section 12.3: Election of Officers**

The Legislative District Chair, Vice-Chair, State Committeeman, State Committeewoman, Delegates, and Alternate Delegates to the KCDCC Executive Board must be members of the Legislative District Organization they represent. They shall be elected by majority vote of the PCOs in that district, present and voting. Excepting the positions of State Committeeman and State Committeewoman, the Legislative District Organization Bylaws may require that these officers be PCOs. The PCO status of the positions of State Committeeman and State Committeewoman are governed by the bylaws of the Washington State Democratic Central Committee.

### **Section 12.4: Vacancies**

A vacancy in any of the offices shall be filled by a majority vote of the elected and appointed PCOs present and voting at the meeting of the Legislative District Organization following the announcement of the vacancy, provided ten (10) days notice of the election has been sent to all PCOs and other eligible voting members within the district.

### **Section 12.5: Recall**

On written request of twenty percent (20%) of the elected and appointed PCOs and eligible voting members, a meeting of a Legislative District Organization may be called for the purpose of removing a Legislative District officer. An officer may be removed by a two-thirds (2/3) majority of elected PCOs present and voting provided that ten (10) days notice of the meeting and grounds for removal has been sent to those eligible to vote and to the officer whose removal is sought. If the officer chooses to respond, the rebuttal to the grounds for removal must be included with the notice.

### **Section 12.6: Meetings**

If a Legislative District Organization Chair does not call a district meeting for a period of two (2) months, the County Chair shall do so. A Legislative District Organization meeting shall also be called upon written request of twenty percent (20%) of that Legislative District's PCOs.

## **Article XIII: Bylaws Amendment**

- An amendment to these bylaws shall be adopted by the KCDCC if proposed in writing by ten (10) voting members of KCDCC and if supported by a majority of the elected and appointed PCOs present and voting at a special meeting, provided that ten (10) days written notice of the meeting has been sent.
- The Executive Board may also adopt an amendment if the amendment is proposed in writing by ten (10) voting members of the Executive Board and published in full in the notice of the next meeting of the KCDCC Executive Board. Such amendment/s shall be adopted if supported by a three-quarters (3/4) vote of the KCDCC Executive Board members present and voting.

## **Article XIV: Parliamentary Authority**

In all matters not expressly covered by these Bylaws or by the WSDCC Charter and Bylaws or by the RCW, *Robert's Rules of Order Newly Revised*, latest edition, shall govern all KCDCC meetings and all meetings of the KCDCC Executive Board.

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<sup>1</sup> Footnote:

- "Notice" and "Written Notice" may be sent by electronic means except:
- (1) If an electronic communication is refused or returned, notice shall be sent by US Mail.
  - (2) For some special meetings, as defined in section 6.2.
  - (3) If delegate or PCO requests notice by US Mail.